

filmArche e.V.  
Lahnstraße 25  
12055 Berlin



## APPLICATION FORM

### Personal Information:

First Name & Pronoun:	<input type="text"/>
Last Name:	<input type="text"/>
Date of Birth:	<input type="text"/>
Postal Address:	<input type="text"/>
Email:	<input type="text"/>
Telephone:	<input type="text"/>

### Department of choice:

First Choice:	<input type="text"/>
Second Choice:	<input type="text"/>

### Link and, if necessary, password to the works requested:

First Choice:	<input type="text"/>	<input type="text"/>
	<input type="text"/>	<input type="text"/>
Second Choice:	<input type="text"/>	<input type="text"/>

## GENERAL INFORMATION

To apply, you need to upload **2 documents as PDF**:

1. **signed** application form (this document) and general tasks
2. department specific application tasks

Upload each document as **one single PDF file of max 8 MB** on our application platform: <https://www.filmarche.de/bewerbung-2024/>

Name the files according to your choice of department and your name and separate with underscores (e.g.: *Montage\_Simon\_Brückner*).

**IMPORTANT:** Please **DO NOT** try to upload more than 1 PDF for each field or too heavy files on the platform, or we might not receive your application!

If you are applying for two departments (first and second choice), please upload two applications with the same account on the platform. Each application should be a complete application containing both general and department specific tasks. If there is a task that involves taking photos, please include all of the photos in the PDF file.

Any video works requested should be accessible online with a link for the application procedure. For this purpose, vimeo.com, for example, offers the possibility of using a password protected area. Enter the URL (e.g.: *https://vimeo.com/2385684*) and, if necessary, the password in the application form. Please note that the links for the video works must not be limited in time (as is the case with *WeTransfer*).

**Please do not try to send video files directly on our application platform!**

Applications received after this deadline will not be included in the selection process!

**Please check the website for any changes!**

If you have any questions regarding the application, please do not hesitate to contact the application committee: [bewerbung@filmarche.de](mailto:bewerbung@filmarche.de).

## **Requirements for studying at the filmArche**

After passing the application process, a minimum age of 21 years is the only requirement to study at the filmArche.

## **Language**

You can write your application in German or English. If your application film is not in German or English, please provide German or English subtitles.

## **Timeline and Dates**

The application timeline and other important dates:

<b>03/11 - 05/31</b>	Application phase
<b>June/July</b>	Application Interviews
<b>August</b>	Decisions will be told to the applicants
<b>October</b>	Introductory weekend

## **Each applicant is asked to:**

- 1) fill in the application form
- 2) complete all **general** application tasks
- 3) complete all **department specific** application tasks of the department(s) of their choice
- 4) put their signature at the end of the document
- 5) upload all the complete document(s) to the application platform

# What you should know about filmArche

The filmArche is a non-profit association. The participation in the courses is bound to the membership in the association.

The filmArche is a self-organized film school. This means that every participant has to actively participate in the organization of the association. This means, among other things, taking responsibility for the lessons, organizing lessons across the different courses, offering help in the film shootings and exercises of other students, as well as taking responsible positions in the organizational structure of the school.

Studying at filmArche takes about 15-20 hours per week. You will spend at least one and a half days at the school. The eight-hour class day usually consists of lessons and an organizational part. Especially in the first half year, these lessons will be organized and held mainly by the classmates themselves. In the beginning the class will be supported by filmArche students of the older classes.

In the first year there will also be a weekly four-hour basic course organized by the school. In this course, general basic film knowledge is taught.

At the beginning of your studies at filmArche all committees are introduced, from

which you have to choose one. In this committee you will actively participate and take responsibility. This will take about one to four hours per week.

We demand this commitment from all students, not only because it helps us to keep the costs of the training as low as possible, but also because we are convinced that our concept corresponds to the real requirements in the film industry and encourages the participants' own initiative, as it is required in the working world.

Since March 2018 German is no longer the only officially used language at filmArche.

Events and workshops are now held in German or English. The basic course is offered in English and German. Each class and each committee decides for itself which language it wants to use in class or at its meetings.

As an active student at the filmArche there is a monthly fee of 90 €. In addition, there is a one-time admission fee of 100 €.

Since the academic year 2017 we can offer a scholarship that exempts from the payment of the monthly tuition fee of 90 €. This scholarship is aimed at people who would otherwise not be able to participate in the study due to financial difficulties. Please note that our financial resources are limited and not all applicants can receive a scholarship!

To apply for this scholarship, please write to until 31. May with a short explanation

why you need the scholarship: [geschaeftsfuehrung@filmarche.de](mailto:geschaeftsfuehrung@filmarche.de)

Additionally, there are positions in filmArche that free you from paying the membership fee. For example, doing the maintenance of the editing rooms or being a member of the board.

I hereby assure that I understand, and I commit myself to the above points. All submitted Texts and work samples are written by me or are of my own composition.

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Place, date and signature

## General application tasks (all departments)

1. Fill in page 1 of this document and sign page 5.
2. Why are you applying to a self-organized film school? With which experiences, expectations and interests could you participate? What are the pros and cons of studying in a self-organized environment?  
(max. 1 page)
3. Why did you choose to apply for this specific department? With which corresponding experiences, expectations and interests can you participate? (max. 1 page)
4. Your CV. If you have any experiences with self-organization and/or media work, please add them. Please also include your English and German skills.  
(approx. 1 page)